



GALAXY COMMUNITY COUNCIL
WESTOVER AIR RESERVE BASE
P. O. Box 498 Chicopee MA 01021
www.GALAXYCOUNCIL.com

GALAXY COMMUNITY COUNCIL OPERATING POLICIES

01 March 2008

Membership dues will be used only for membership activities including, but not limited to, subsidized food costs, non air show travel expense, holiday parties, speaker program expense and flowers for member funerals.

- To retain access to WARB, dues must be paid by January 31st of the calendar year for which they are due.
- If dues are not paid by January 31st, membership will lapse, and the member's ID card will be invalid and base access will be denied. If dues are submitted by the end of February, membership will be reinstated. A new membership application must be submitted after March 1st for reinstatement.

A minimum of 8% of all **sponsorship income** will be retained by the GCC to be used for community good will and need contributions, and air show expenses including, but not limited to, future show seed money, promotional expenses and ICAS attendees.

Air show expenses will be strictly limited to a percentage of sponsorship income received for the show year for which it was intended. For the 2008 show, 8% will be retained for 2010 seed money. If it is apparent that show expenses will exceed this limit, cost cutting measures (including the elimination of air show acts), will be taken to restore financial balance.

All **purchases and contracts** must be approved by the GCC Purchase and Finance committee. The purchase of goods and services must be made via a numbered requisition order obtained from the GCC treasurer.

All requests for **contributions** from the GCC must be made in writing by a member of the board of directors. The request will then be referred to the purchasing and financing committee for recommendation to the next meeting of the board of directors.

This GCC policy list will be expanded, as needed, with the approval of the Board of Directors.

Official Sponsor of the Great New England Air Show

The Galaxy Community Council is a private organization. It is not a part of the Department of Defense or any of its components, and it has no governmental status.